



PARKS & TRAILS ADVISORY BOARD
Meeting Minutes
June 17, 2026

Present: Colleen O'Neill, Peter Waldt, Mary Thill, Jimmy Cunningham, Julianne Stemp, Doug Haney, Alli Brunner, Richie Hewitt (Village Staff), Katrina Glynn (Village Staff), Peter Seward (Public Attendee)

1. **Meeting Called to Order by Chair:** 6:01 p.m.
2. **Approve May Meeting Minutes:** Motion by Peter, Second by Julianne
3. **New Business:**
 - **Annual PTAB Organizational Discussion:**
 - PTAB members reviewed and accepted Village Board proposed Terms of Service:
 - Stacey Allott 5/31/27
 - Jimmy Cunningham 5/31/27
 - Steve Langdon 5/31/27
 - Colleen O'Neill 5/31/27
 - Peter Waldt 5/31/2028
 - Allison Brunner 5/31/2028
 - Mary Thill 5/31/2028
 - Doug Haney 5/31/2028
 - Julianne Stemp 5/31/2028
 - PTAB members reviewed its Purpose statement in bylaws and made no changes but Peter suggested exploration of adding adjective "active" as it could assist with grant applications. Colleen to ask Sean about this and confirm that Richie has been added as PTAB's village liaison. Updated by laws will be shared with PTAB once final.
 - PTAB members reviewed and accepted meeting frequency: 6 p.m. third Wednesday of every month.
 - PTAB members reelected the following officers:
 - Chair: Colleen O'Neill - Motion by Doug, second by Peter. Unanimous. Colleen abstained.
 - Vice Chair: Jimmy Cunningham - Motion by Mary, second by Doug. Unanimous. Jimmy abstained.
 - Secretary: Mary Thill - Motion by Colleen, second by Peter. Unanimous. Mary abstained.
4. **Unfinished Business:**
 - **Park Maintenance:** Richie Hewett provided an update on all the line items on PTAB's 2026 Park Maintenance Checklist. Excellent progress, most were already addressed and village staff continue to work the list.
 - Katrina Glynn provided updates on park capital improvement plans and funding.

- **Initiative and Park Updates:**

- **Baldwin Park:** PTAB reviewed conceptual designs. Consultant LaBella Associates has not yet moved to construction-level drawing phase for pavilion. PTAB member Stacey Allott and Richie Hewett will be involved in ensuring pavilion is well designed and built (a 2025 PTAB priority). An Adirondack Park Agency public hearing on a variance wetland request for a universal access paddle launch is June 25, 2026. APA decision expected August 14. Colleen to work with Stacey to express PTAB support for Baldwin Park plan via a letter submitted during APA public comment period.
- **Berkeley Green:** Public restroom is closed mainly for lack of a cleaner. Richie and his team are working on repairing a water fountain that was not winterized. Needles have been found nearby.
- **Boothe River Park:** FERC permit pending Rice Furniture's co owner signature. Denied congressional spending bid requests. Saranac River Clean-up event is on 6/28 12-5pm with opportunity to talk about Boothe with a table. Village Board Tour on June 8 went well, they asked for Scott's future input to help tie in Boothe, River Walk and APA projects together in planning. LWRP/CFA, NBRC, Smart Growth/DEC grant on agenda for June 22 Board meeting resolution. Looking into DOT shoreline mitigation grant, Peter to ask WSP and DOT about federal grants available. Private philanthropy prospects and strategies were also discussed.
- **Garwood-POW Park:** Village resubmitted a NY PLAYS grant opportunity, Village will provide the required 20% match of the Capital Costs of the Project as in-kind services and cash. Village Board authorizes the Community Development Department to submit an application for funding to DASNY requesting up to \$646,940.85 towards construction and equipment required to improve and renovate.
- **Lake Colby Beach:** The Village did not budget for rental of accessible restrooms and changing rooms this season (~\$10,000 annually). The accessible path to the beach has been repaired and the beach riding chair is in service, Richie reported. Larger accessibility and improvement plans will get underway with preliminary designs this fall, further grant applications, and construction to begin in 2028 at best, Katrina reported.
- **Mount Pisgah:** NBRC grant application for electrical, lift and other upgrades was unsuccessful again. But Killington awarded \$23,000 for a new pumphouse.
- **Rail Trail:** ARTA kiosk being installed near Will Rogers. ARTA negotiating with VIS for kiosk in Triangle Park and with NYS for kiosk at Depot.
- **Riverfront Park:** Village reverted Paddlers Park proposed renaming back to PTAB for further due diligence, i.e., public information and education, and opportunities for public input and comment. PTAB members will disseminate information about confusion on existing park names (Riverside and Riverfront) and the history of the name. Colleen will consult with Trustee Ryan on the approach. PTAB will discuss the proposed name change at its July meeting and invite the public and interested people and organizations to attend. If determined to be the right direction, PTAB will then draft a resolution for passage by the Village Board.
- **River Walk:** New signage and other upgrades are in progress.
- **Skateboard Park:** Police patrolling daily, will increase with school out. Inappropriate graffiti will continue to be removed. Village staff will take control of lighting currently overseen by a volunteer.
- **Crosswalks:** Dustin from DPW ordered new material for crosswalks to get 3-5 years of use before touch up or repaint. This will save a significant amount of labor and going through the majority of winter and early spring without crosswalks.
- **Woodruff Street:** The entire street is a known issue, but Colleen saw senior citizen with walker struggling to get over two large gashes in the sidewalk. Can they be patched until something bigger is improved? Colleen to reach out to Trustee Ryan.

5. **Adjourn at 7:32:** Motion by Colleen, Second by Jimmy